

Fast Start Workshops:

Optimize your process with AI

You have seen how AI technologies can redefine work. You wonder how AI could improve your business processes.

But how do you get started? What will it cost? Which processes are the right starting point? And how do you convince your colleagues and management?

For these crucial pre-project questions, **t2b**, experts in Digital Process Excellence and AI Automation, offers a structured assessment approach through tailored workshops.

By the end of these workshops, you will have defined:

- Relevant processes and stakeholders
- Prioritized use cases
- High-level solution and integration concepts
- Resource and timeline plan
- Overall budget for a pilot project
- A solid business case

With these results, you can present your management with a well-prepared project proposal for introducing AI into your processes.

Workshop Overview – Fast Start in 4 Steps

- Pre-Workshop (2h)
- WS1: Requirements & Processes (4h)
- WS2: Analysis & Scenarios (2 x 3h)
- WS3: Project Planning & Final Step (2 x 3h)

Workshops are prepared and followed up by two experienced t2b consultants, fully tailored to your company.

Pre-Workshop

Participants	You, Head of Process Management, IT Lead, Sponsor
Outcome	Shared vision "AI for processes" Goals Plan Stakeholders



Figure 1: Processes & AI Fast Start Method

Workshop 1: Requirements & Processes

Participants	Process Owners, Department Heads, IT Lead
Input	Email "Fast Start Objectives"
Outcome	Common understanding of AI & Process Excellence Initial survey and assessments of current situation (AI, processes, roles, weaknesses) 2 process candidates incl. improvement potential & business case Draft vision for AI-enabled processes

Selection of the top 1 process for detailed analysis.

Workshop 2: Analysis & Scenarios

Participants	Process experts, Subject Matter Experts, IT experts
Input	Preparation via t2b checklist
Outcome 1.Session	Process documentation (As-Is) Identification of weaknesses Improvement potential
Outcome 2.Session	Improvement scenarios (to be) Quality & performance indicators Business case for each scenario

Workshop 3: Project Planning & Final Step

Participants	Process Owners, IT Lead, possibly Department Heads
Input	Preparation via t2b checklist
Outcome	<p>Prioritized scenarios</p> <p>High-level concept for future process & role models</p> <p>Solution & Integration concept</p> <p>Resource & timeline plan</p> <p>Finalized project proposal & management approval</p>
Final Step	Validation of results with Sponsor / Boards

“I Want to See It” – Proof of Concept

Optionally, a Proof of Concept can be carried out, where selected processes are analysed and, if applicable, automated in a test environment using AI methods.

We support three scenarios:

- **PoC – Basic:** Time-limited access to **t2b** AI platform with standard use cases, experiencing local models and Q&A workshop
- **PoC – Standard:** Includes implementation of one AI-supported process step
- **PoC – Advanced (customized):** Integration with customer data and extended scenarios with tailored process automation

Your Partner for AI Process Excellence

t2b AG, founded in 2001, is a consulting company specialized in IT architecture and integration. Our motto **“transform technology to business”** means we ensure technology generates real business value.

Over the years, we have expanded our expertise into Data Management and Artificial Intelligence.

We support clients across industries, financial services and public administration. With our pragmatic approach to Digital Process Excellence, we deliver concrete results – from analysis and business case to implementation, including AI.

As with all our activities, we rely on a proven, pragmatic process optimization methodology.

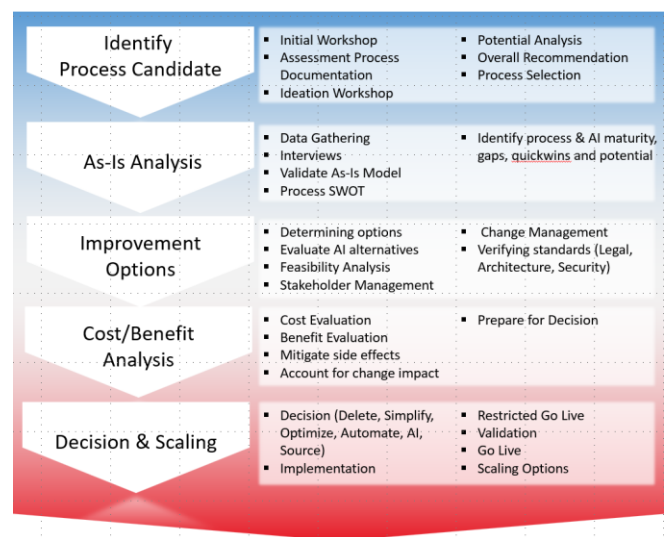


Figure 2: Digital Process Excellence Method

Partner with **t2b** for your AI journey!

You can find more information at:

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www.t2b.ch